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Harwood House Newbury Gillingham Dorset SP8 4QJ

01747 833757

Peter Jackson
Funeral Services Ltd
office@peterjacksonfuneralservices.co.uk

# Terms of Business

Peter Jackson Funeral Services Ltd is an independently own company working within the funeral sector. As a member of the Society of Allied Independent Funeral Directors we subscribe to its current Code of Practice, a copy of which is available upon request. We act in a professional manner and provide a courteous, sensitive and dignified service to you.

## 1 Estimates and Expenses

- **1.1** Our estimate is an indication of the charges likely to be incurred on the basis of the information and details we know at the date of estimate. While we make every effort to ensure the accuracy of the estimate, the charges are liable to alteration particularly where third parties change their rates or charges.
- **1.2** We may not know the amount of third party charges in advance of the funeral. However we will give you a best estimate of such charges on the written estimate. The actual amount of the charges will be detailed and shown in the final account.
- **1.3** If you amend your instructions, we will require your confirmation of the changes. We may need to make an extra charge in accordance with prices published in our current price list.

#### **2 Payment Arrangements**

- **2.1** We realise that there may be unavoidable reasons for delay in payment of funeral invoices and naturally we take a sympathetic view.
- **2.2** If accounts remained unsettled we reserve the right to charge interest of 2% per month if the account remains unpaid after 30 days unless otherwise agreed by us in writing.

#### 3 Data Protection

- **3.1** Your privacy is important to us. A copy of our privacy policy will be given to you along with a full estimate of funeral charges, which is in-line with UK law on data protection and procedures set by the Competition and Markets Authority.
- **3.2** By signing this form you are confirming that you are consenting to Peter Jackson Funeral Services Ltd holding and processing your personal data for the following purposes. To share the above contact details with the Church, Cemetery, Crematoria, Minister/Celebrant, Stonemason, any charity nominated by the family at the time of arranging the funeral or any other third party relating to arranging the funeral.

### **4 Conduct**

**4.1** The Society of Allied Independent Funeral Directors Code of Practice requires that we provide a high quality service in all aspects. If, however, you have any questions or concerns about the service we provide to you, please raise them in the first instance with ourselves. If that does not resolve the problem to your satisfaction then please contact the The Professional Standards Committee, SAIF Business Centre, 3 Bullfields, Sawbridgeworth, Herts, CM21 9DB.

#### **5 Discloser of interest**

- **5.1** Peter Jackson Funeral Services Ltd is a trading name of Peter Jackson Funeral Services, owned by Mrs A Pike, Mrs L White, Mrs C Hinks and Mr D Hinks.
- **5.2** Peter Jackson Funeral Services Ltd operate from Mons, High Street, Henstridge, Somerset, BA8 0RB and Harwood House, Newbury, Gillingham, Dorset, SP8 4QJ.